

PUBLIC FACILITIES DEPARTMENT

Minutes

Public Facilities Commission
Public Facilities Department
26 Court Street, 1st Floor, Winter Chambers
Boston, MA 02108

December 18, 2019

ATTENDING:

Katherine P. Craven, Chair
Lawrence D. Mammoli, Commissioner (Not Present)
Dion S. Irish, Commissioner
Angela D. Atchue, Legal Advisor PFC/PFD, Law Department
Shamus J. Hyland, Assistant Corporation Counsel PFD, Law Department
Colleen M. Daley, PFC Secretary, Law Department
Catherine P. Pendleton, Articled Clerk PFC/PFD, Law Department
Henry C. Luthin, First Assistant Corporation Counsel, Law Department
Sean Chen, Assistant Corporation Counsel, Law Department
Patricia M. Lyons, Director, PFD
Carleton Jones, Assistant Director for Operations, PFD
Tom Kazmowski, Project Manager II, PFD

Chair Craven called the meeting to order.

The draft minutes from the meetings of November 13, 2019, for the Public Facilities Department (PFD) and the Department of Neighborhood Development (DND), were presented to and deemed acceptable by Commissioner Irish. No motion was made to approve the meeting minutes as Commissioner Mammoli was absent. Chair Craven was not in attendance at the November 13, 2019 Public Facilities Commission meetings for PFD and DND.

NOTE: Angela Atchue noted for the record, “There are Public Facilities Commission meeting minutes from our prior meeting, which took place on November 13, 2019, for both the Public Facilities Department and the Department of Neighborhood Development. At that meeting were Commissioners Mammoli and Irish. Seeing that Commissioner Mammoli is not here today, I simply note for the record that what is before you is a current draft of the meeting minutes. As Commissioner Irish is present today, I ask if you would note for the record if the meeting minutes are acceptable. At our next meeting, when Commissioner Mammoli is here, I will ask the same of him.”

NOTE: Commissioner Irish stated, “Yes, the minutes are acceptable.”

VOTE 1: Tom Kazmowski, Project Manager II

Contract to NETCO Construction Project Managers, Inc.: To provide owner project manager (OPM) services associated with the 2019 Massachusetts School Building Authority's (MSBA) Accelerated Repair Program (ARP) project.

Contract Price: \$20,000

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to the Massachusetts School Building Authority's (MSBA) guidelines for its Accelerated Repairs Program (ARP) to NETCO Construction Project Managers, Inc. a Massachusetts corporation, with an office located at 21 Worthen Road, Lexington, MA 02421. Under the terms of this contract, NETCO Construction Project Managers, Inc. will provide owner project manager (OPM) services associated with the 2019 MSBA ARP project for repairs at three (3) Boston Public Schools located at:

McKinley School, K-12, 90 Warren Avenue, South End

Curley School, K-8, 40 Pershing Road, Jamaica Plain

Mary Lyon School, 9-12, 95 Beechcroft Street, Brighton

The OPM services and fees are limited to the schematic design phase of the project at a cost not to exceed \$20,000. The full term of the OPM contract is not to exceed 104 weeks with the initial phase of work dedicated to schematic design services. The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: Angela Atchue noted for the record, "Votes one (1) and two (2) concern the same project, if it's agreeable with the Commission, the Project Manager seeks to present both votes jointly with a separate roll call thereafter."

NOTE: Chair Craven and Commissioner Irish expressed agreement with the proposed vote presentation request.

NOTE: Tom Kazmowski addressed the Commission and provided an overview of the project.

NOTE: Chair Craven thanked Tom for his presentation and complimented his roofing experience. She then asked Commissioner Irish if he had any questions. No questions were raised by Commissioner Irish.

NOTE: Commissioner Irish congratulated PFD on the dedicated work undertaken to make possible the City's participation in the MSBA ARP in pursuit of MSBA grant funding to reinvest in Boston Public Schools (BPS). He stated, "Congratulations and great job taking advantage of this important program to reinvest in our schools."

NOTE: On a motion duly made and seconded, the vote was unanimously approved by Chair Craven and Commissioner Irish.

Exhibits: December 17, 2019, project background memorandum with enclosures and PowerPoint presentation.

VOTE 2: Tom Kazmowski, Project Manager II

Contract to Raymond Design Associates, Inc.: To provide design and construction administration services associated with the 2019 Massachusetts School Building Authority's (MSBA) Accelerated Repair Program (ARP) project.

Contract Price: \$127,400

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to the Massachusetts School Building Authority's (MSBA) guidelines for its Accelerated Repairs Program (ARP) to Raymond Design Associates, Inc., a Massachusetts corporation, with an office located at 60 Ledgewood Place, 2nd Floor, Rockland, MA 02370. Under the terms of this contract, Raymond Design Associates, Inc. will provide design and construction administration services associated with the 2019 MSBA ARP project for repairs at three (3) Boston Public Schools located at:

McKinley School, K-12, 90 Warren Avenue, South End

Curley School, K-8, 40 Pershing Road, Jamaica Plain

Mary Lyon School, 9-12, 95 Beechcroft Street, Brighton

The services and fees are limited to the schematic design phase of the project at a cost not to exceed \$127,400. The full term of the design services contract is not to exceed 104 weeks with the initial phase of work dedicated to schematic design services. The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: Tom Kazmowski addressed the Commission and provided an overview of the project.

NOTE: On a motion duly made and seconded, the vote was unanimously approved by Chair Craven and Commissioner Irish.

Exhibits: December 17, 2019, project background memorandum with enclosures and PowerPoint presentation.

NOTE: On a motion duly made and seconded, the meeting was adjourned.

NOTE: The December 18, 2019 Public Facilities Commission Meeting is available at the web address of https://www.cityofboston.gov/cable/video_library.asp?id=31440

A True Record.

The meeting commenced at 9:38 a.m. and adjourned at 9:47 a.m.


Colleen Daley, PFC Secretary