



**ST. BOTOLPH ARCHITECTURAL CONSERVATION District COMMISSION  
PUBLIC HEARING MINUTES**

Boston City Hall, Piemonte Room  
Boston, MA, 02201

**FEBRUARY 17, 2021**

**COMMISSISONERS PRESENT:** F.Elise, R. Henderson, D. Miller, B. Wennerholm

**COMMISSISONERS ABSCENT:** S. Trowbridge

**STAFF PRESENT:** Nicholas Armata, Senior Preservation Planner

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**5:15 PM:** Commissioner Elise called the public hearing to order. She explained that, pursuant to the Commonwealth of Massachusetts Executive Order suspending certain provisions of the Open Meeting Law, that the public hearing was being conducted virtually via the online meeting platform Zoom in order to review Design Review applications. She also briefly explained how to participate in the online hearing. There were no members of the press present.

Following this brief introduction she called the first design review application.

**I. DESIGN REVIEW**

**APP # 21.0625 SB** 31 Cumberland street

**APPLICANT:** Bobby Ernst; Fbn construction

**PROPOSED WORK:** At rear façade, relocate balcony opening on third floor visible from the southwest corridor.

**Documents Presented:** Existing conditions photographs, shop drawings of proposal, elevations.

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**Discussion Topics (brief):**

- Visibility from street and SW Corridor Park.
- Need.
- Materials used.
- Details on when this feature was built and whether it was original to the structure.

**Public Comment:** Lee Steele, Neighborhood Association, supports

**F. ELISE MOTIONED TO APPROVE THE APPLICATION, COMMISSIONER WENNERHOLM SECONDED THE MOTION. THE VOTE WAS: 4-0 (DM, FE, RH, BW).**

**APP # 21.0626 SB** 249 West Newton Street

**APPLICANT:** John Yates

**PROPOSED WORK:** At front façade, replace three garden level windows. At rear façade, install new HVAC Equipment on side façade.

**Documents Presented:** Existing conditions photographs, shop drawings of proposal, elevations, cut sheet from window supplier.

**Discussion Topics (brief):**

- HVAC visibility from street
- Window style and its appropriateness for architecture
- How to install a shield on the property (hardware installed through mortar joints)

**Public Comment:** Lee Steele, Neighborhood Association, supports

**R. HENDERSON MOTIONED TO APPROVE THE APPLICATION WITH PROVISOS, COMMISSIONER WENNERHOLM SECONDED THE MOTION. THE VOTE WAS: 4-0 (DM, FE, RH, AND BW).**



II. **ADMINISTRATIVE REVIEW/APPROVAL:** In order to expedite the review process, the commission has delegated the approval of certain work items, such as those involving ordinary maintenance and repair, restoration or replacement, or which otherwise have a minimal impact on a building’s appearance, to commission staff pending ratification at its monthly public hearing. Having been identified as meeting these eligibility criteria and all applicable guidelines, the following applications will be approved at this hearing:

► Applicants whose projects are listed under this heading **NEED NOT APPEAR at the hearing.** Following the hearing, you will be issued a Determination Sheet to present at the Inspectional Services Department (1010 Massachusetts Avenue) as proof of project approval when applying for permits. ISD personnel will send an electronic copy of your building-permit application to the commission staff for review. (To avoid potential confusion, the text of your building-permit application should be consistent with the project description given below.) Commission staff will accordingly authorize the execution of the work, attaching any applicable provisos, reflecting the relevant guidelines and precedents. ► **PLEASE NOTE THAT FOLLOWING ISSUANCE OF THE DETERMINATION SHEET NO FURTHER CORRESPONDENCE WILL BE ISSUED FOR THE APPLICATIONS LISTED BELOW.** The electronic building-permit application as annotated by commission staff will constitute your Certificate of Appropriateness; this will be valid for one year from the date of the hearing. The applicant is required to notify the commission of any project changes; failure to do so may affect the status of the approval. If you have any questions not addressed by the above information, please contact staff at 617.635.3850 or [StBotolphACDC@boston.gov](mailto:StBotolphACDC@boston.gov). Thank you.

**APP # 21.0622 SB**

15 Durham Street: At front façade, third floor, replace three aluminum, bronze colored, one over one, windows with three aluminum clad 1 over 1 windows.

**APP # 21.0623 SB**

195 St. Botolph Street: Repair, scrape and repaint fire escape. Color (black) to match existing.

**APP # 21.0624 SB**

197 St. Botolph Street: Repair, scrape and repaint fire escape. Color (black) to match existing.



**WENNERHOLM MOTIONED TO APPROVE THE ADMINISTRATIVE REVIEW ITEMS, HENDERSON SECONDED THE MOTION. THE VOTE WAS: 4-0 (DM, FE, RH, AND BW).**

**III. RATIFICATION OF MEETING MINUTES FROM DECEMBER 16, 2020**

**WENNERHOLM MOTIONED TO APPROVE THE MINUTES, HENDERSON SECONDED THE MOTION. THE VOTE WAS: 4-0 (DM, FE, RH, AND BW).**

**IV. STAFF UPDATES**

**V. ADJOURN: 6:52 PM**

**WENNERHOLM MOTIONED TO ADJOURN THE HEARING MILLER SECONDED THE MOTION. THE VOTE WAS: 4-0 (DM, FE, RH AND BW).**