

PROCEDURE FOR GARAGE PERMITS AND FLAMMABLE LICENSE

1- YOU MUST BRING IN THE APPLICATION TYPED OR NEATLY PRINTED WITH THE NUMBER OF VEHICLES AND NUMBER OF GALLONS OF GAS IN THE TANKS OF VEHICLES (20 GALLONS PER VEHICLE)

**2- FOUR (4) COPIES OF THE CERTIFIED PLOT PLAN
FOUR (4) COPIES OF THE FLOOR PLANS WITH THE SPACES
NUMBERED CONSECUTIVELY (SHOW ALL HANDICAP PARKING SPACES)**

3- ALL ROOMS MUST BE LABELED ON THE PLANS - IF YOU HAVE A PARKING SPACE NEAR A DOOR YOU MUST SHOW A RAISED CURB OR BALLARD MUST BE PLACED IN ORDER TO MAINTAIN FREE ACCESS TO THE BOSTON FIRE DEPARTMENT

IF YOU HAVE STACKERS OR ELEVATOR PARKING PLEASE ENCLOSE THE INFORMATION REGARDING THE TYPE OF SYSTEM.

****SPRINKLERS MUST BE ON THE LOWER LEVEL AND UPPER LEVEL OF THE STACKER SYSTEM****

THE UNDERGROUND TANKS MUST BE SHOWN ON PLANS ALL ABOVE GROUND TANKS MUST BE SHOWN ON PLANS.

**** PRIVATE GARAGES MORE THAN 4 VEHICLES**

**** REPAIR GARAGE MORE THAN 1 VEHICLE**

THE PAYMENT FOR THE NEWSPAPER MADE PAYABLE TO THE PROPER NEWSPAPER

**BRING IN ALL THE INFORMATION TO
BRIGID KENNY-WHITE
5TH FLOOR DOCUMENT ROOM
1010 MASSACHUSETTS AVE
BOSTON, MA 02118
617-961-3270
BRIGID.KENNY@BOSTON.GOV**

PAGE 2

AFTER YOU DROP OFF THE APPLICATION I WILL LET YOU KNOW THE DATE OF THE HEARING.

I WILL SEND YOU A EMAIL WITH THE NEXT STEP FOR THE HEARING

I WILL SEND YOU A LETTER AND A COPY OF THE LEGAL AD AND THE ABUTTERS LIST OF NEIGHBORS THAT YOU HAVE TO NOTIFY

YOU HAVE TO MAIL THE LETTERS CERTIFIED MAIL RETURN RECEIPT REQUESTED - YOU WILL SEND ME OR DROP OFF THE "MAILED PROOF GREEN CARDS"

YOU MUST ATTEND THE HEARING

IF YOU HAVE ANY QUESTIONS THE BEST WAY IS TO EMAIL BRIGID.KENNY@BOSTON.GOV

EFFECTIVE JUNE 3, 2022

**THE NEWSPAPER LEGAL AD RATE HAS
CHANGED**

	ONE WEEK	THREE WEEK
BOSTON HERALD	\$315.00	\$945.00
BULLETIN NEWSPAPER	\$228.50	\$685.50

**THE CHECK IS MADE PAYABLE TO THE
NEWSPAPER AND TURNED IN WITH YOUR
APPLICATION FOR COMMITTEE ON LICENSE FOR
GARAGE AND FLAMMABLE HEARING**

THANK YOU

CITY OF BOSTON

B D 26

To the Public Safety Commission
Committee on Licenses
Inspectional Services Department

BOSTON,

(Date)

19

APPLICATION

For the lawful use of the herein-described building and other structure, application is hereby made for a permit to erect a private—public—business—garage

and also for a license to use the land on which such building or structure is/are or is/are to be situated for the KEEPING—STORAGE—and SALE of:

Location of land

(Street and Number)

Ward

Owner of land

Address

Dimensions of land: Ft. front

Ft. deep

Area sq. ft.

Number of buildings or structures on land, the use of which requires land to be licensed

Manner of keeping

.....19
(Signature of Owner)
.....
(Head of Fire Dept.) (Address)

City of Boston. In Public Safety Commission

19

In the foregoing petition, it is hereby ORDERED, that notice be given by the petitioner to all persons interested that this Committee will on the day of at o'clock, A.M., consider the expediency of granting the prayer of said petition when any person objecting thereto may appear and be heard; said notice to be given by the publication of a copy of said petition with this order of notice thereon in the

and by mailing by prepaid registered mail, not less than 7 days prior to such hearing, a copy to every owner of record of each parcel of land abutting on the parcel of land on which the building proposed to be erected for, or maintained as, a garage is to be or is situated. Hearing to be held in Room 801, City Hall, 1 City Hall Square, Boston, Mass. 02201.

A true copy.
Attest:

Secretary.

COMMITTEE ON LICENSES

Action Taken:

NOTE.—Four certified plot plans of land to be licensed must be submitted with this application; the plan to be drawn to scale and clearly showing the following:

Boundaries of the land to be licensed; all buildings or other structures situated or to be situated thereon the use of which requires land to be licensed and the distance from boundary lines; size of such buildings or other structures and occupancy thereof, and the material of which they are to be constructed.

The plot plan must shown the outlines of the abutting parcels of land with the name of the owners thereof plainly indicated.