



# LOWER ROXBURY TRANSPORTATION STUDY

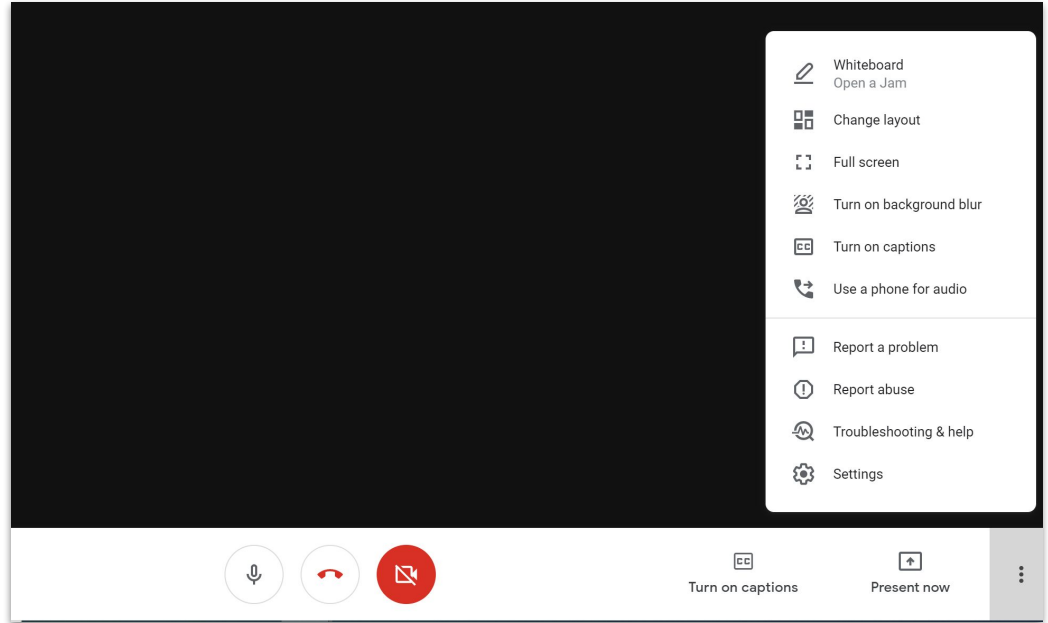
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*Outreach Advisory Group*  
*June 8, 2023*

**CITY** *of* **BOSTON**

# TECH CHECK-IN

- ▶ Is your Google Meet working properly?
  - Can you hear and see?
  -  Can you mute and unmute?
  -  Can you turn your video on and off?
- ▶ You can also join by phone:  
470-310-0905  
PIN: 194 312 316#
- ▶ Having trouble? Call Ashley (she'll put her number in the chat)



**TIP:** the options bar is at the bottom of your screen

# TODAY'S CONVENING

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## OUTCOMES

- ▶ Recap next steps for the project and outreach strategy
- ▶ Learn about procurement tools for diversity and equity
- ▶ Hear about upcoming programs

## AGENDA

- 11:00 ▶ Suggest any revisions to desired outcomes and/or agenda
- 11:05 ▶ Introductions
- 11:10 ▶ Recap next steps for the project
- 11:15 ▶ Learn about procurement tools for diversity and equity
- 11:45 ▶ Hear about upcoming events of interest - to share back with your communities :)
- 11:55 ▶ Agree to next steps for the group and evaluate meeting

# INTRODUCTIONS

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# INTRODUCTIONS

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- ▶ Your name
- ▶ Your pronouns, if you feel comfortable sharing (for example: *she/her/hers, he/him/his, they/them/theirs, ze/hir/hir, etc*)
- ▶ How you're connected to communities in Lower Roxbury
- ▶ What's something you are proud of (big or small!)

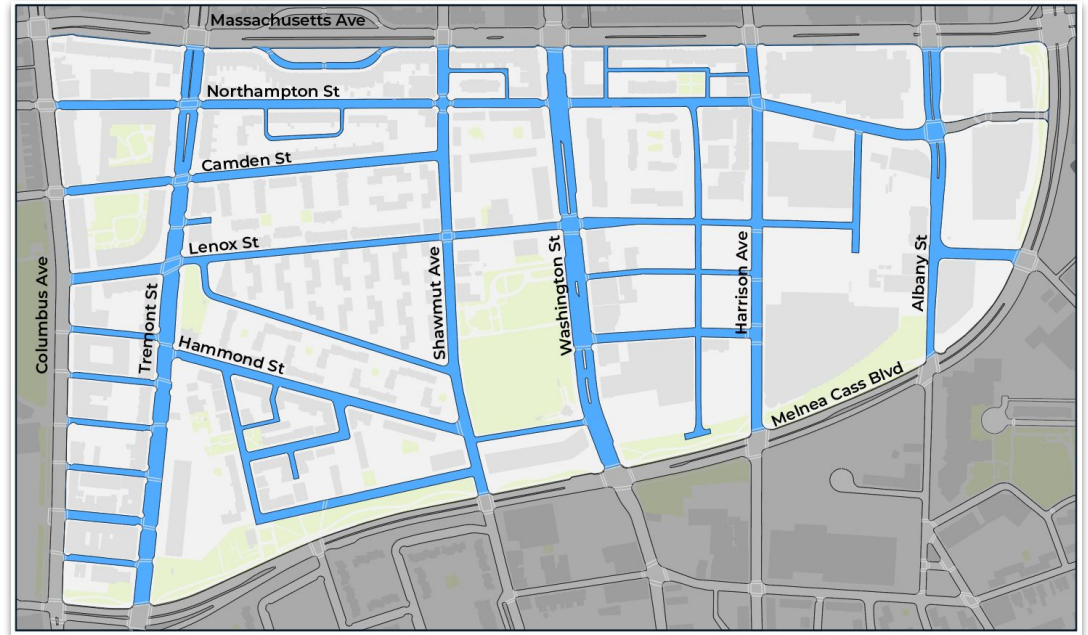
**REFRESHER**

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# PROJECT GOAL

Build a collaborative process with community members to:

- ▶ Highlight **neighborhood assets**
- ▶ Create **positive changes** to your streets in Lower Roxbury



The project area is bounded by, **but does not include** Columbus, Mass Ave., and Melnea Cass.

# OUTREACH ADVISORY GROUP

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*Help us communicate and collaborate with the communities in Lower Roxbury right now.*

*\* This is not the place where decisions about outcomes will be made*



# EXPECTATIONS FOR BTD

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Jen, Louisa, and BTD will:

- ▶ Host outreach advisory group meetings quarterly, with ample notice.
- ▶ Be accountable to you with regular communication.
- ▶ Respectfully engage with the outreach advisory group and community members.
- ▶ Incorporate your advice and recommendations about outreach, as best as we are able.
- ▶ Make decisions transparently.

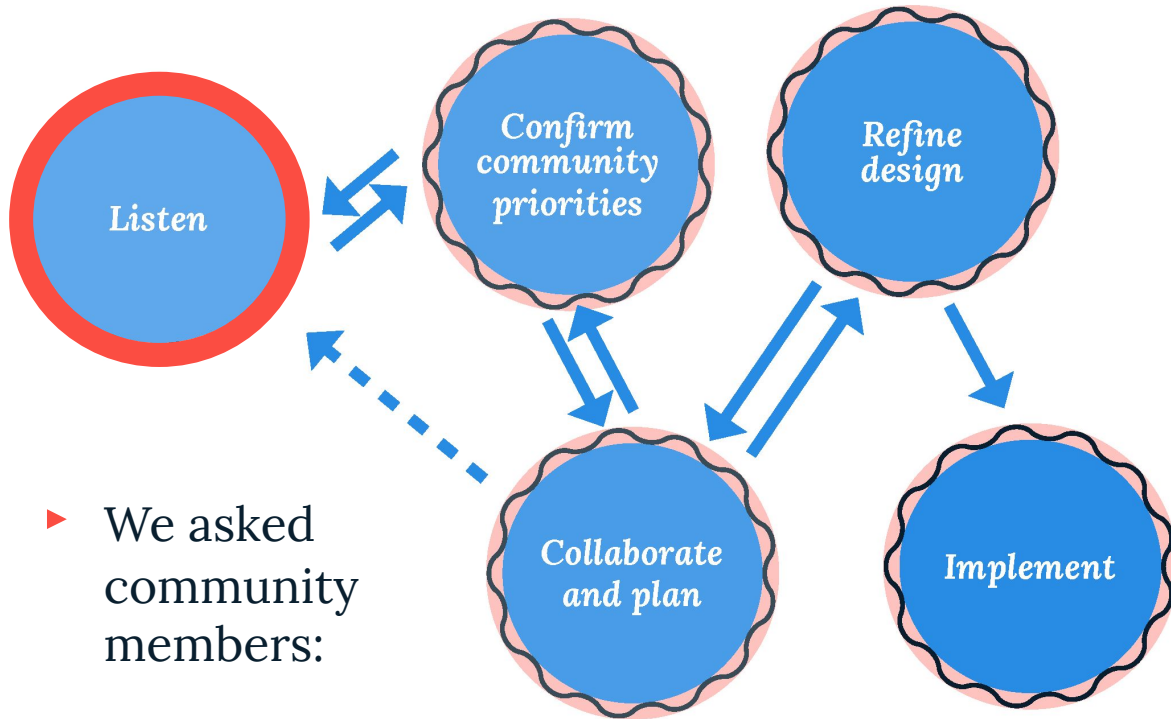
# GROUP EXPECTATIONS

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Members of the Outreach Advisory Group will:

- ▶ Make a good faith effort to attend outreach advisory group meetings.
- ▶ Engage respectfully with one other, with the project team, with community members.
- ▶ Share your knowledge and experience.
- ▶ Share back to your communities about the project.

# Fall 2019 through 2020



► We asked community members:

- Where do you find joy in the neighborhood?
- What would you change about the streets?

What do you *love* about Lower Roxbury?

Take a moment to share your joy.

Where do you find joy?

Place one dot on the map. Place the matching one here →

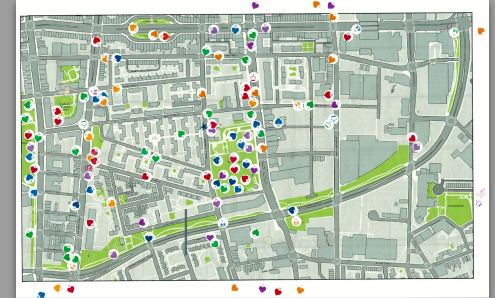


Write the name of the place here. \_\_\_\_\_

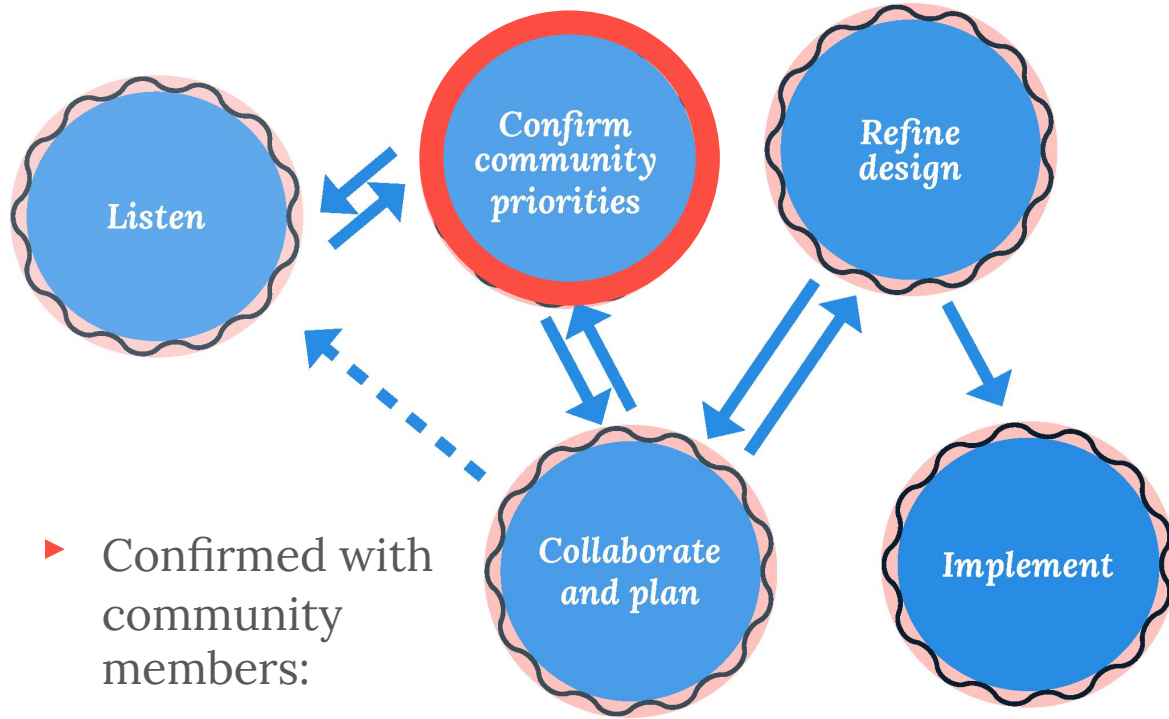
Tell us more about it.

*Shops, peaceful, friends*

 BOSTON TRANSPORTATION DEPARTMENT  
Greg Rooney, Acting Commissioner

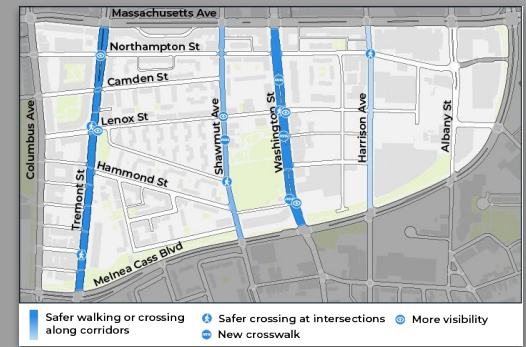


# 2021



► Confirmed with community members:

- Which locations rose to the top as priorities
- Information about the tools we could use to make changes on the streets.



**PROJECT GOAL**

You asked us to:

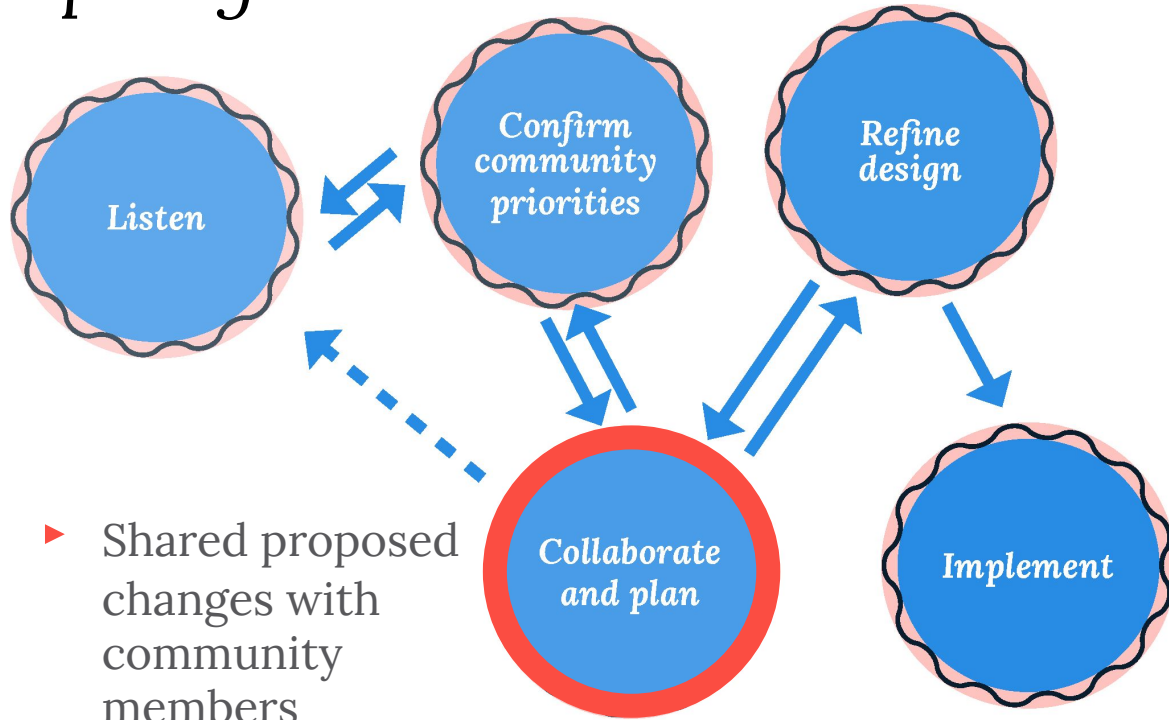
- Take a **broad look** at Lower Roxbury
- Listen to what the **people who live here** want for their community
- Help realize goals related to **transportation and safety**

We aim to build a collaborative process with community members to:

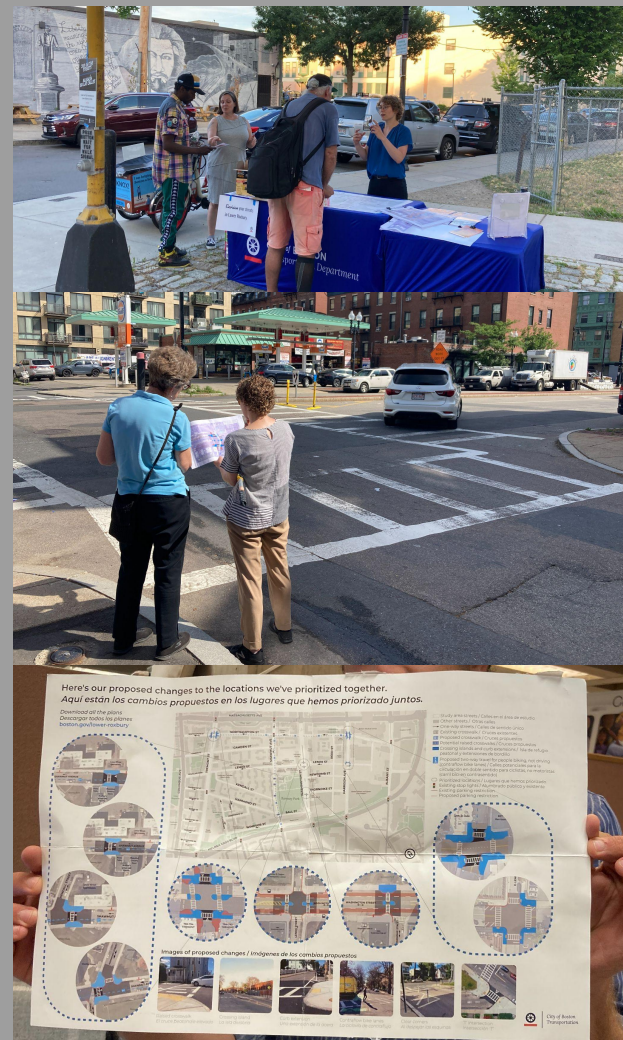
- Highlight **neighborhood assets**
- Create **positive changes** to your streets in Lower Roxbury

The project area is bounded by, but does not include Columbus, Mass Ave., and Melnea Cass.

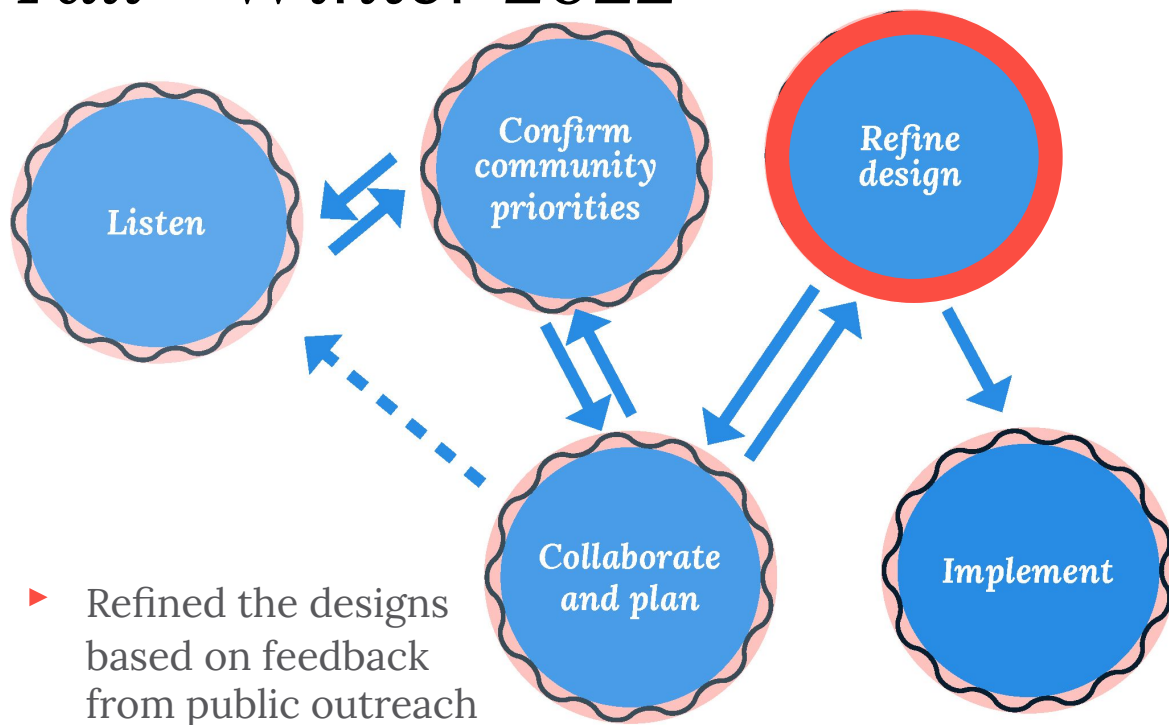
# Spring - Summer 2022



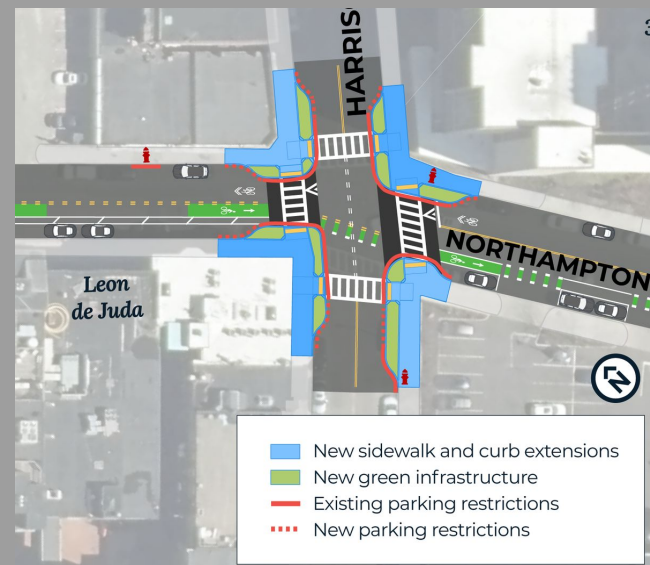
- ▶ Shared proposed changes with community members
- ▶ Heard what residents liked, had questions about, and how they felt about any trade-offs



# Fall - Winter 2022

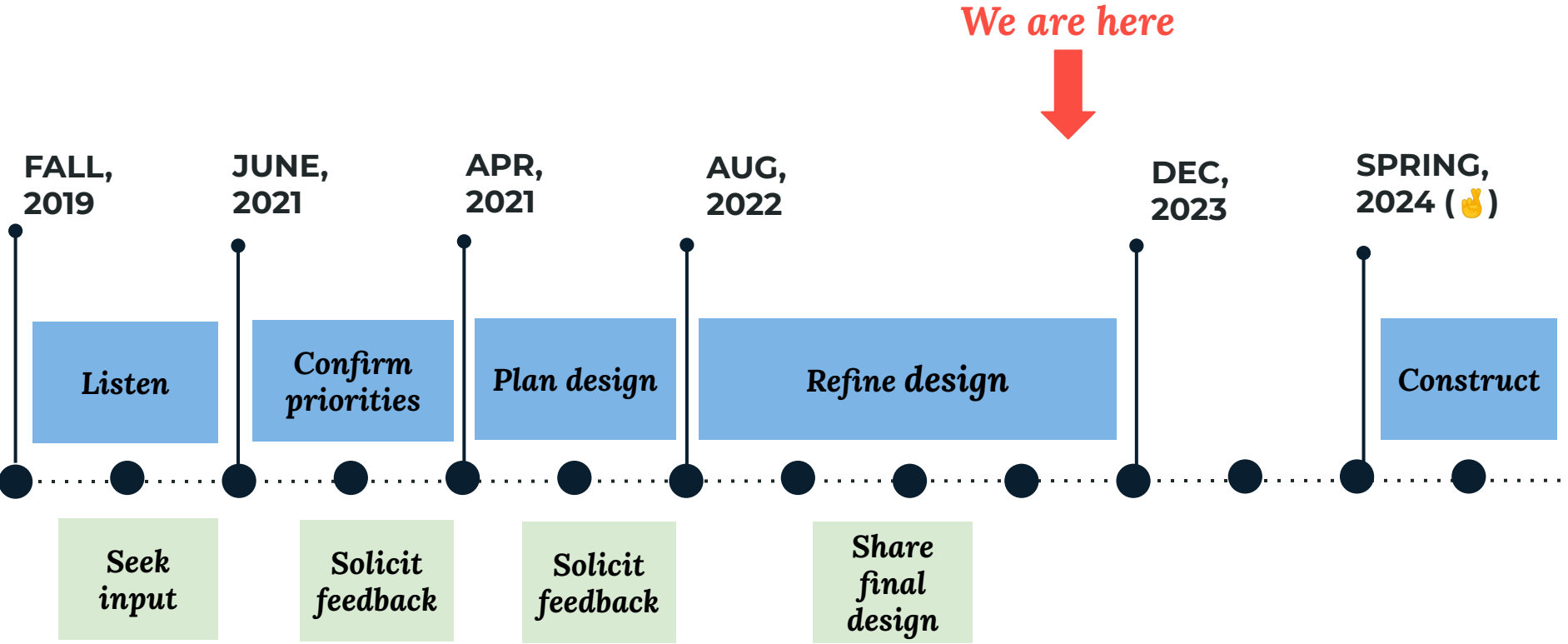


- ▶ Refined the designs based on feedback from public outreach and other City departments
- ▶ Shared the final designs with community members
- ▶ Heard what residents liked and where they had questions



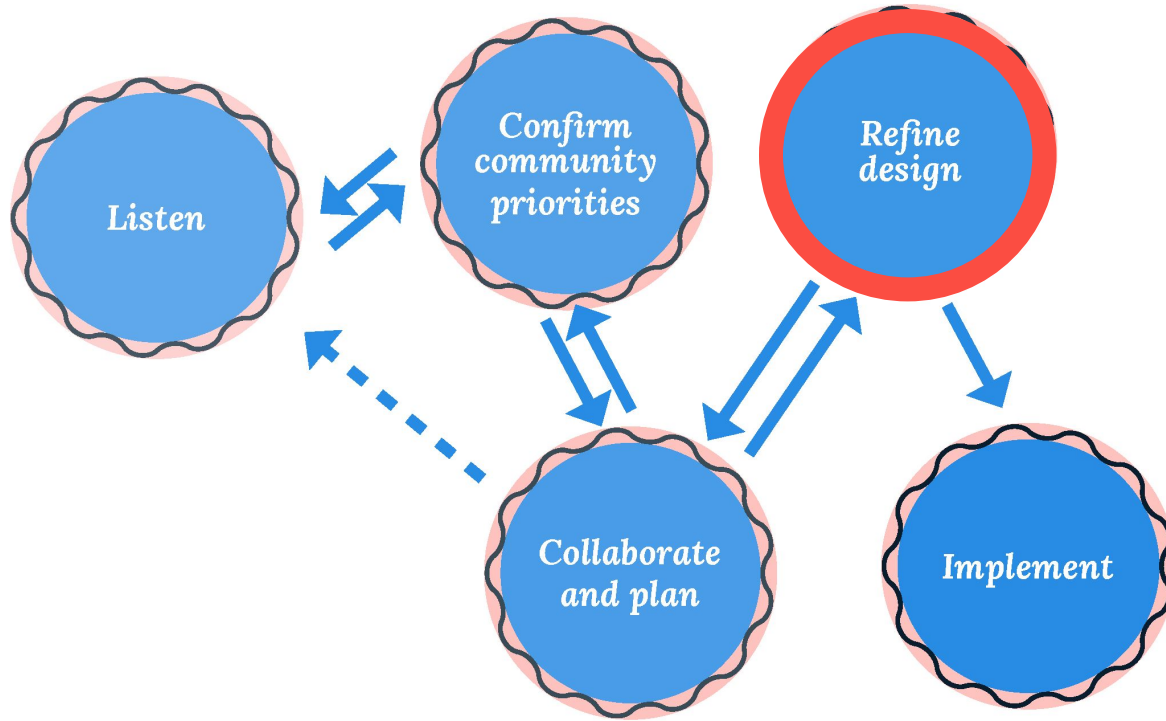


# PROJECT TIMELINE





# Summer 2023 - Spring 2024

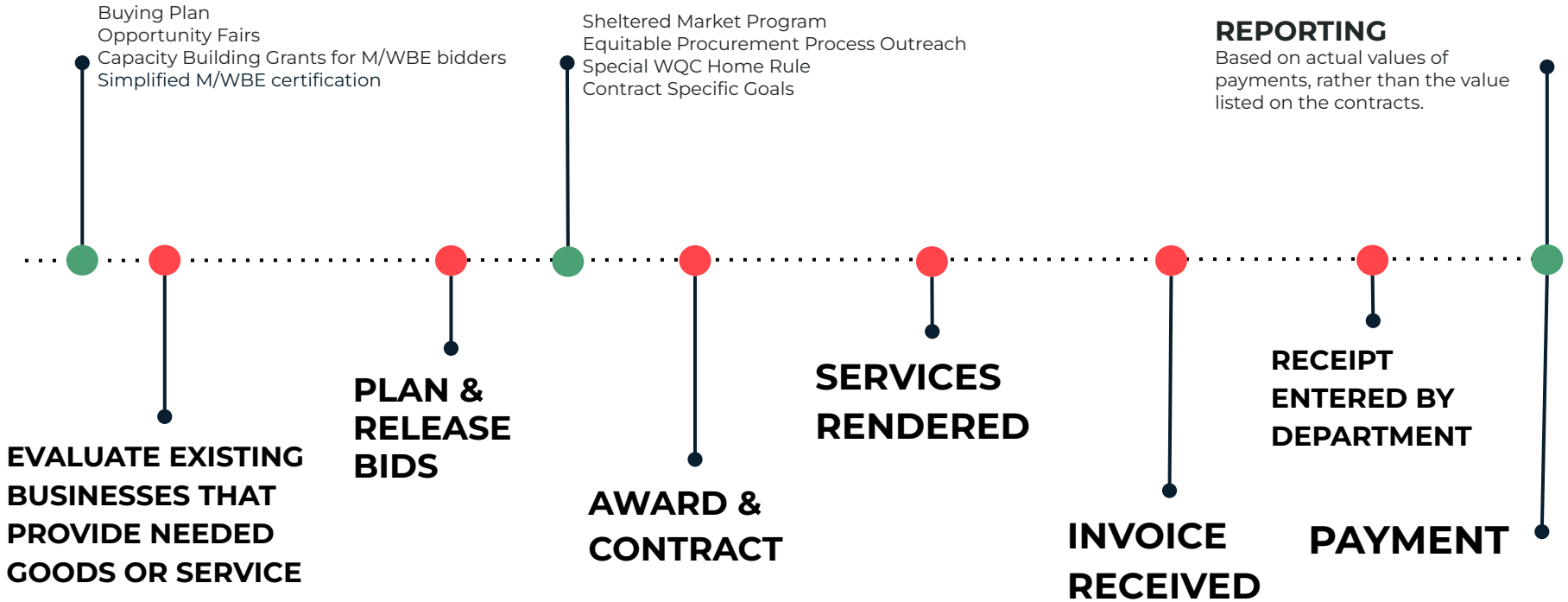


- ▶ Bring plans to the Public Improvement Commission (PIC) in July 2023
- ▶ Put the project out to bid (late winter)
- ▶ Keep up awareness of the project (ongoing)

# EQUITY IN CITY CONTRACTING

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# Typical Procurement Process



## Process Improvements

## Pipeline Development

## Policy and Program Development

### Current

*Online Business Certification Application*

*Buying Plan*

*Capacity Building Grants for Certified Businesses*

*Monthly Newsletter*

*1:1 Consultations*

*Contract-specific MBE/WBE Utilization Goals*

*Sheltered Market Program*

*Revised Solicitation Language and Evaluation Criteria*

*Inclusive Quote Contract Home Rule Petition*

### Future

*Integrating Buying Plan with the regular budget process*

*Office of Contract Services*

*Technical Assistance Workshops*



# TOOLS: BUYING PLAN

## Publishing a buying plan saves businesses valuable time.

The **Buying Plan** is a list of what City Departments plan to buy in a given fiscal year.

This tool is meant to give small businesses as much lead time as possible to submit competitive bids.

Departments are asked to update the list on a recurring basis so that it reflects the most up-to-date plans for purchasing.

**CITY OF BOSTON BUYING PLAN**

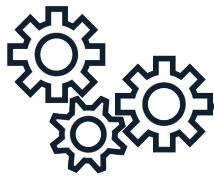
Search: [input] Departments: [input] UNSPSC Category: [input]

UNSPSC Category	FY/Quarter	Department	Procurement Description	Amount
Traffic Signs	Q2 FY22	Procurement	SLE - LED Roadway Lighting	\$50,000
			SLE - Neighborhood & Boulevard Poles	\$100,000
			BTD - Traffic Controller	\$100,000
			SLE - Bracket Arms for Flood Lights for Hex Poles and Round Poles	\$50,000
			SLE - Concrete Poles	\$350,000
			SLE - LED Flood Lights with 'U' Bracket	\$50,000
	Q3 FY22	Procurement	SLE - Precast Bases, Pullboxes, Frames, and Covers	\$100,000
			TSE - Traffic Light Bases & Malleable Collars	\$50,000
			TSE - Traffic Signal Heads & Tunnel Visors	\$50,000
			BTD - Night Vision Equipment	\$50,000
			Fire Alarm Cabinets and Parts	\$50,000
			SLE - Inverted Gas Lamp Mantels	\$50,000
Q4 FY22	Procurement	TSE - Channel Malfunction Unit	\$50,000	
		TSE IN335A/NB-B IN33 Navigator APS	\$100,000	
<b>Total</b>				<b>\$1,550,000</b>
Traffic Signs	Q1 FY22	Procurement	Aluminum Sign Blanks Various Sizes	\$100,000
	Q4 FY22	Procurement	Reflective Sheeting for Transportation Department Sign Shop Galvanized Sign Poles/Posts and Accessories	\$50,000 \$100,000
<b>Total</b>				<b>\$250,000</b>
Training / Employee Development	FY22	Office of Arts & Culture	Equity Consultant Training	\$30,000
	Ongoing	Office of Labor Relations	Labor Seminars/Webinars/Conferences	\$5,295
<b>Total</b>				<b>\$35,295</b>
Translation and Interpretation Services	Ongoing	Neighborhood Development	Translation Services	\$46,000
	<b>Total</b>			<b>\$46,000</b>
Uniforms & Clothing	FY22	Inspectional Services Depart...	Clothing	\$6,500
	Q3 FY22	Procurement	BFD - Dress Uniforms	\$50,000
			BFD - Work Polo Shirts	\$50,000
<b>Total</b>				<b>\$106,500</b>
<b>Grand Total</b>				<b>\$65,750,394</b>

Analysis Team | Equity and Inclusion | Procurement

[boston.gov/buying-plan](https://boston.gov/buying-plan)





# PROCESS IMPROVEMENT: STANDARDIZED RFP'S

We're standardizing and simplifying the process of writing RFPs to improve the experience and outcomes for businesses.

1. What are you trying to accomplish?
2. What do you want the vendor to do to help?
3. How are we going to know if it's working?

**CITY of BOSTON**

**REQUEST FOR PROPOSALS:**  
**YOUR TITLE HERE**

**B** | Department Name  
Department Head  
EV0000XXXX

(Insert department logo above, right of vertical line)

**PROJECT SUMMARY:**  
In 1-3 sentences, summarize:

- the **problem** the RFP is seeking to address
- the **goal** you are trying to achieve
- the **scale** of the task (e.g. how many people will be served?)

This section should allow the vendor to quickly determine if the project might be a good fit for them.

**RFP SCHEDULE:**

EVENT	DATE
RFP Issue Date	00/00/2022
Pre-Proposal Q&A Conference Call Location   Zoom/Teams link	00/00/2022 at 9:00 AM ET
Proposal Due Date	00/00/2022

**CONTACT INFORMATION:**  
Buyer Name | Buyer Email  
All questions should be emailed with the RFP number (EV0000XXXX) in the subject line.

You can access this RFP and related documents at  
[boston.gov/procurement/EV0000####](https://boston.gov/procurement/EV0000####).

**KEEPING UP AWARENESS**

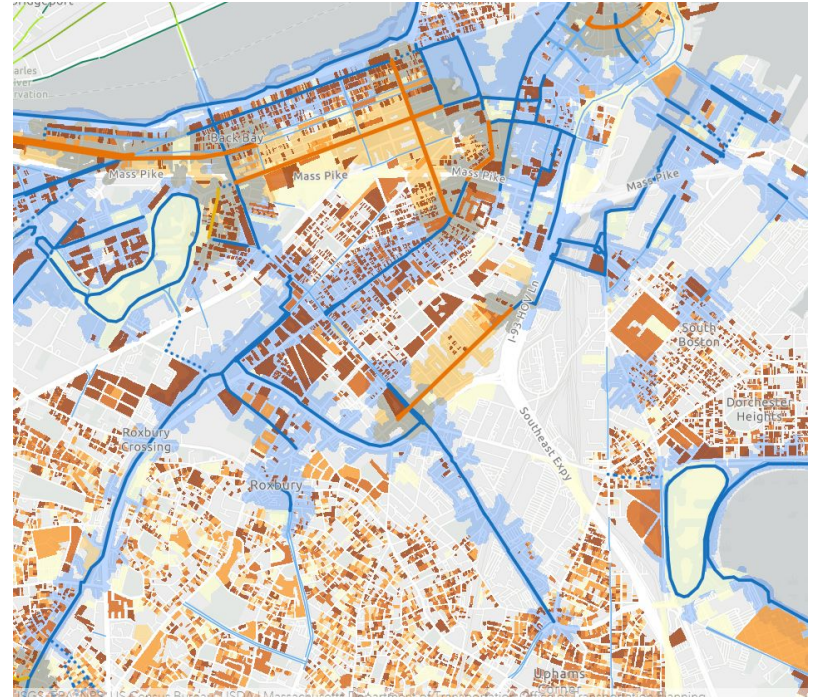
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# KEEPING UP AWARENESS

Some ideas we discussed with you:

- ▶ Visit abutters to share final design plans: businesses, churches, housing developments
- ▶ Send quarterly emails to project list
- ▶ Send another postcard when we have a timeframe for construction
- ▶ Table at neighborhood events

*Please let us know if there's an event we can join!*





# KEEPING UP AWARENESS

Some ideas we discussed with you:

- ▶ **Host a series of Women's Learn to Ride events in the neighborhood**
  - **Tonight!** Thursday, June 8th, 6pm
  - Saturday, June 10th, 10am
  - Saturday, June 10th, 12pm
  - Thursday, June 22nd, 6pm
  - Saturday, June 24th, 10am  
*Road Readiness*
  - Saturday, June 24th, 12pm  
*Street Skills*

*Could you help us advertise these?*



# KEEPING UP AWARENESS

Some ideas we discussed with you:

- ▶ **Share information about Green Infrastructure and our new national certification program**
  - Training to construct, inspect, and maintain green infrastructure
  - High school education or equivalent required
  - All expenses paid, including registration and exam
  - Connections to jobs in private and public sectors

*Could you connect us with folks who may be interested?*

**CITY of BOSTON**

**NATIONAL GREEN INFRASTRUCTURE CERTIFICATION PROGRAM (NGICP)**

**MAY 9, 2023- MAY 27, 2023**

TUESDAY/THURSDAYS (virtual)  
5:30pm- 8:00 pm

SATURDAYS (CITY HALL)  
10:00 am- 5:00 pm

**FREE TRAINING**

**GET CERTIFIED**  
Learn to construct, inspect and maintain green infrastructure in Boston

**CAREER OPPORTUNITIES**  
Connections to jobs in private and public sectors

**NO COST TO YOU**  
The City will cover all expenses including the cost of registration and exam.

**REQUIREMENTS**  
Participants are required to provide proof of high school education or equivalent

**MORE INFO**

Kate England, Director of Green Infrastructure,  
katherine.english@boston.gov

# National Green Infrastructure Certification Program (NGICP) Training

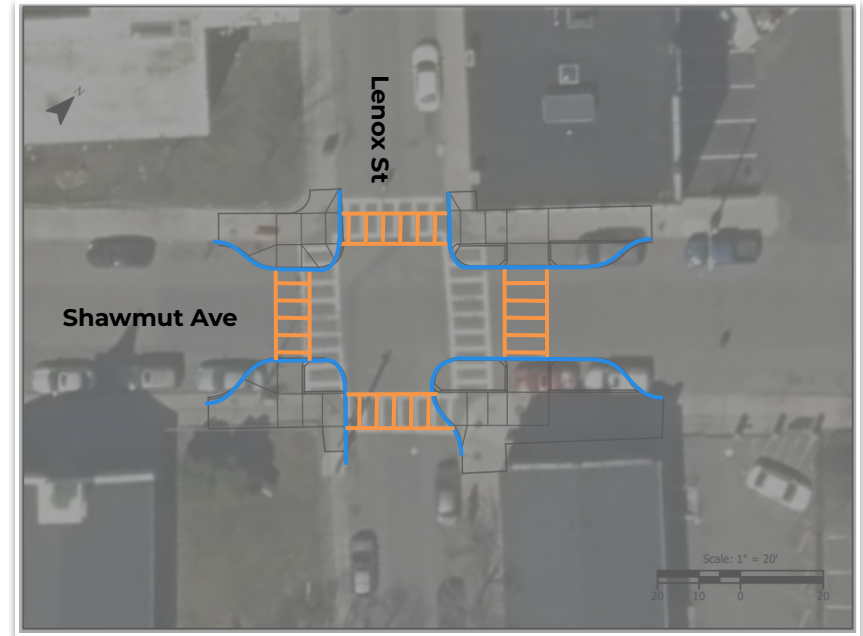
- First NGICP training is complete!
  - May 9, 2023 - May 27, 2023
- Still to Come:
  - Planting day (week of 6/12)
  - Exam prep and exam
- Green Infrastructure Jobs Mixer
  - Rescheduled to 6p on June 22nd
  - Training participants will connect with individuals in the GI field (e.g. employment opportunities, continuing education, environmental organizations, etc.)
- Email to join the next session!  
[green.infrastructure@boston.gov](mailto:green.infrastructure@boston.gov)



# KEEPING UP AWARENESS

Some ideas:

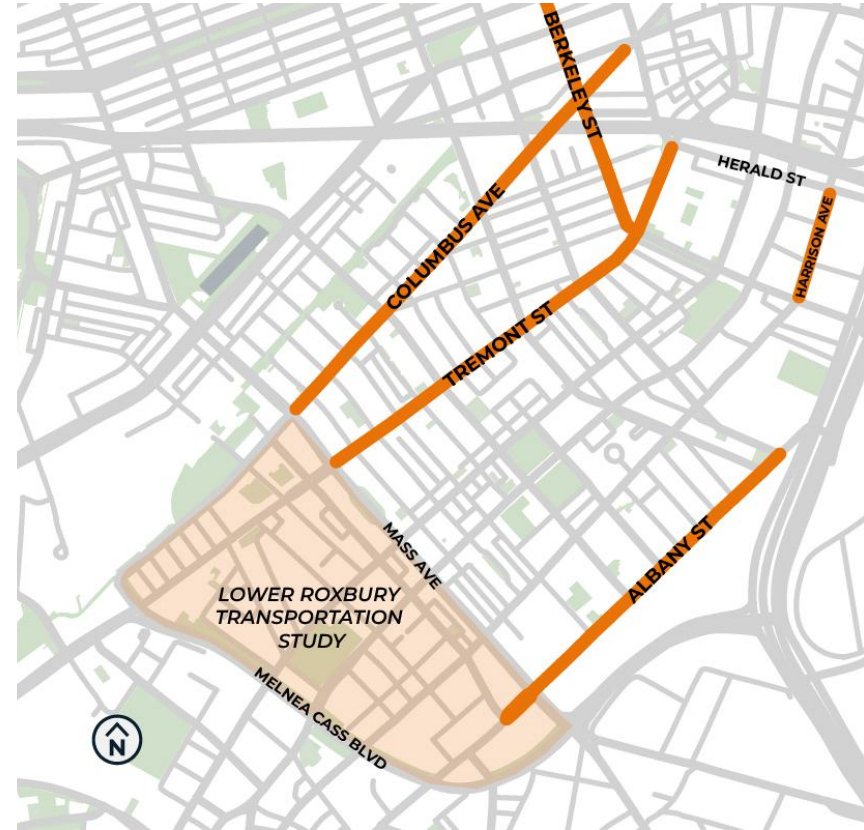
- ▶ **Spray paint outline of proposed crosswalks and curb extensions with signage**



# KEEPING UP AWARENESS

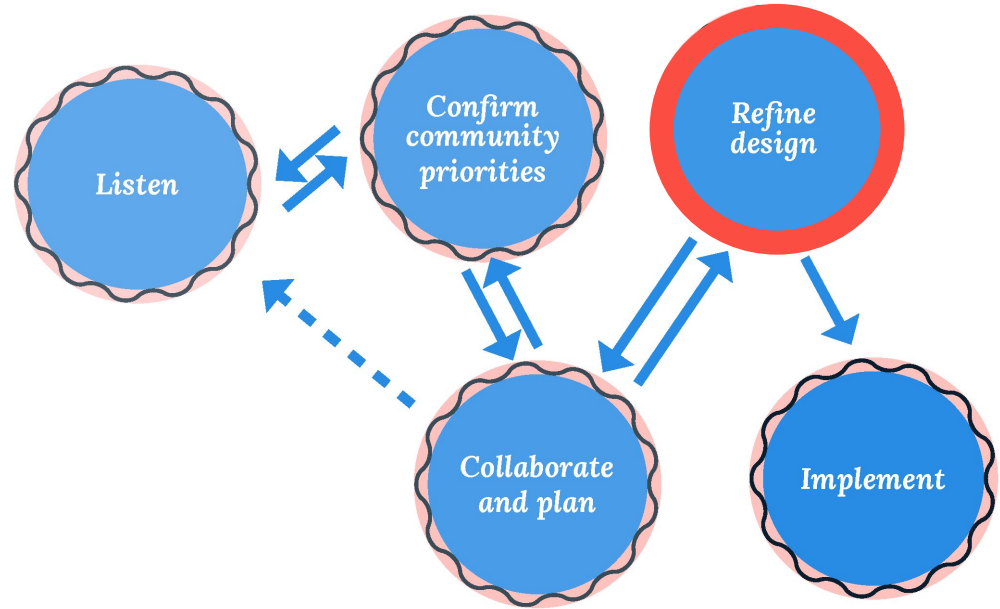
Some ideas:

- ▶ **Share information at events for neighboring projects**
  - Albany Street
  - Columbus Avenue
  - Frederick Douglass Peace Plaza



# NEXT STEPS FOR THIS GROUP

- ▶ Meet again:
  - *Sept. 21 at 11:00 am*
- ▶ Email to you re: today's meeting notes
- ▶ Keep you posted!



# MEETING EVALUATION

## OUTCOMES

- ▶ Debrief recent outreach activities
- ▶ Review next steps for the project
- ▶ Discuss outreach strategy in the context of next steps

## QUESTIONS

- ▶ *How did we do as a group at achieving our desired outcomes for the meeting?*
- ▶ *How did the project team do at guiding the process?*
- ▶ *Any recommendations for the next meeting?*

**CONCLUSION**

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