



01/03/2023

Dear Property Owner,

It's time to renew your Rental Registration(s)!

[You can renew your registration online here.](#)

Your Rent Number & Username: [License]

Don't remember your password? [Reset it here.](#)

How do I renew my registrations?

Your Rent Number & Username: [License]

- Log on to your account [here](#)
- Select "Edit, Renew, or Close an Existing Registration"
- Select "Search"
- Select "Renew" to make changes to your registration.
- Select "Fees" to make a payment for the selected properties

Take a moment to click Modify Account on the left-hand side of the screen to make sure your contact information is correct. You will receive an email confirmation that your renewal is complete.

The renewal process is complete only when the property status says "renewed."

[Click here for help completing this process!](#)

[Frequently Asked Questions](#)

Why are you receiving this email?

If you rent out properties within the City of Boston, you are required to register each unit with the City's Inspectional Services Department's Housing Division. Your unit(s) are registered, but all registrations must be renewed annually. Your registration(s) is currently pending renewal and the fees are past due.

Failure to renew your registrations will result in fines. All payments can be made online using a checking account or a credit card. Please note online payment is mandatory for registrations of 10 or more units.

Note: Do not create a new account if you already have one. You will not be able to renew existing properties unless you have access to the account used to initially register them, and all properties you own or manage should be under one account. You will have to complete the renewal process individually for each property registered. Please remember to check the registration details and update any information that has changed since your last renewal.

If you have questions, email us at rentalprogram@boston.gov or call 617-635-5300.